

**PART I – CLIENT INFORMATION**

**Client Information**

Legal Company Name DBA/Fictitious Business Name

Business Telephone No. Date of Business Formation or Incorporation Country/Jurisdiction of Formation/Incorporation

Business Website Company Registration/Incorporation No. Federal Tax Identification No.

Description of Business

**How did you hear about AFEX?**

Sales Call	Search Engine/Online Advertisement	Printed Publication
Trade Show or Association Meeting	Referral from:	Other (Please specify)

**Principal Place of Business**

Street Address (and Suite No. if applicable) City

State Zip Code Country

**Correspondence Address**

Same as Principal Place of Business

Street Address (and Suite No. if applicable) City

State Zip Code Country

**Business Legal Structure**

S Corporation	C Corporation	Trust
Government Entity	Sole Proprietorship	Nonprofit/Charitable Organization
Partnership (LP/LLP/LLLP)	Publicly Traded Corporation	
Limited Liability Company (LLC/LC/LTD/PLLC)	Other, please specify:	

**PART II – PRODUCTS AND SERVICES**

**International Payments**

What is the purpose for sending or receiving international payments?

Client intends to use the AFEX account to:	Expected frequency of transactions	Expected volume amount (USD):
Send Payments Only	Weekly	Expected No. of payments:
Receive Payments Only	Monthly	
Both	Quarterly	
	Yearly	

Primary countries Client will send funds to: Primary countries Client will receive funds from:



**Foreign Exchange Derivative Products**

Complete this section only if Client will be buying or selling foreign exchange derivative products.

Please check the foreign exchange derivative products you will be trading:

- FX Forwards
- FX Options

Please indicate Client Category:

- |  |                                       |                |
|--|---------------------------------------|----------------|
| Swap Dealer                                | Major Swap Participant                | Commodity Pool |
| Bank or other Financial Institution        | Trust Corporation/Partnership/LLC/LLP | Individual     |
| Broker/Dealer, FCM, other regulated entity |                                       |                |

Legal Entity Identifier (LEI) No.                      Legal Entity Identifier (LEI) Expiration Date

**AFEXDirect**

AFEXDirect is our free, secure and simple to use online platform for managing your international payments. You can set up AFEXDirect users at any time, but at least one user must be selected during your account set up. If you have multiple users you will need to select the Primary Contact for payment inquiries, daily operations, call-backs and receipt of confirmations. Please note that any user listed on this application will be authorized to access the services provided by AFEX.

**User Roles**

Input and Approve	*Input Only	Reports Viewer	Custom Role
View Balance	View Balance	View Reports	Bespoke functionality to be determined based on the business needs
Submit Orders (FX trades)	Submit Orders (FX trades)		
Schedule Payments	Schedule Payments		
Administer Beneficiaries	Administer Beneficiaries		
View Reports	View Reports		

\*Approval required when submitting Orders/scheduling payments.

**PART III - SIGNATORY INFORMATION**

**Authorized Signatory Information**

Details about the individuals submitting this application on behalf of the Client (e.g., Company Officer, Director, Corporate Secretary, President, Partner, Owner, etc.).

Title					Account Primary Contact
Mr. Miss Mrs. Ms. Dr.					Yes No
First Name	Middle Name(s)			Last Name	
Job Title	Date of Birth			Citizenship	
Residential Street Address				City	
State	Zip Code			Country	

Email Address Telephone No.

Identification Type: Driver's License State ID Passport	Identification No.  Identification Expiry Date	Jurisdiction Where Issued  Social Security No. (U.S. Citizens/Residents Only)
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AFEXDirect User Role:  
 Input and Approve      Input Only      Reports Viewer      Custom Role

**PART IV – COMPANY DIRECTOR(S)/APPOINTED OFFICER(S)**

Please list all directors/appointed officers and complete the required information. If there are more than three Directors/Appointed Officers, please provide the below information separately.

**Director/Appointed Officer 1**

Same as Authorized Signatory 1

Title			Account Primary Contact
Mr. Miss Mrs. Ms. Dr.			Yes No
First Name	Middle Name(s)	Last Name	
Job Title	Date of Birth	Citizenship	
Residential Street Address			City
State	Zip Code	Country	
Email Address	Telephone No.	Social Security No. (U.S. Citizens/Residents Only)	
AFEXDirect User Role:			
Input and Approve      Input Only      Reports Viewer      Custom Role			

**Director/Appointed Officer 2**

Title			Account Primary Contact
Mr. Miss Mrs. Ms. Dr.			Yes No
First Name	Middle Name(s)	Last Name	
Job Title	Date of Birth	Citizenship	
Residential Street Address			City
State	Zip Code	Country	
Email Address	Telephone No.	Social Security No. (U.S. Citizens/Residents Only)	
AFEXDirect User Role:			
Input and Approve      Input Only      Reports Viewer      Custom Role			

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**Director/Appointed Officer 3**

Title					Account Primary Contact
Mr.	Miss	Mrs.	Ms.	Dr.	Yes No
First Name	Middle Name(s)			Last Name	
Job Title	Date of Birth			Citizenship	
Residential Street Address					City
State	Zip Code			Country	
Email Address	Telephone No.			Social Security No. (U.S. Citizens/Residents Only)	
AFEXDirect User Role:					
Input and Approve	Input Only	Reports Viewer	Custom Role		

**PART V - OWNERSHIP**

**Beneficial Ownership**

Please complete the below for each natural person who, directly or indirectly, owns or controls 25% or more of the Client. Beneficial owners cannot be another legal entity; they must be the natural persons that, through direct ownership, or through indirect influence or control, such as trustee, power of attorney, or other position of authority or influence over an owner of Client including an informal arrangement with an owner, are able to exercise control over the Client. If there is no individual who maintains at least 25% ownership and/or control, please enter the individual with the largest percentage of ownership. You must list at least one natural person.

If there are more than three beneficial owners, please provide the below information for each additional beneficial owner on a separate page.

**Owner 1**

Same as Director/Appointed Officer 1 or Publically Listed Company % of Ownership  
 (Go to Part VI if Client is a Publically Listed Company).

Title					Last Name
Mr.	Miss	Mrs.	Ms.	Dr.	
First Name	Middle Name(s)			Last Name	
Job Title	Date of Birth			Citizenship	
Residential Street Address					City
State	Zip Code			Country	
Social Security No. (U.S. Citizens/Residents Only)					

**Owner 2**

Same as Director/Appointed Officer 2 % of Ownership

Title					Last Name
Mr.	Miss	Mrs.	Ms.	Dr.	
First Name	Middle Name(s)			Last Name	
Job Title	Date of Birth			Citizenship	

Residential Street Address City

State Zip Code Country

Social Security No. (U.S. Citizens/Residents Only)

**Owner 3**

Same as Director/Appointed Officer 3 % of Ownership

Title

Mr. Miss Mrs. Ms. Dr.

First Name Middle Name(s) Last Name

Job Title Date of Birth Citizenship

Residential Street Address City

State Zip Code Country

Social Security No. (U.S. Citizens/Residents Only)

**PART VI – ADDITIONAL AUTHORIZED PARTIES AND ONLINE ACCESS (USERS)**

Please note that any user listed on this application will be authorized to access the services provided by AFEX. If you would like to add more than 3 Users, please provide the below information separately.

**User 1**

Title Account Primary Contact

Mr. Miss Mrs. Ms. Dr. Yes No

First Name Middle Name(s) Last Name

Job Title Date of Birth Citizenship

Residential Street Address City

State Zip Code Country

Email Address Business Telephone No. Social Security No. (U.S. Citizens/Residents Only)

AFEXDirect User Role:

Input and Approve Input Only Reports Viewer Custom Role

**User 2**

Title Account Primary Contact

Mr. Miss Mrs. Ms. Dr. Yes No

First Name Middle Name(s) Last Name

Job Title Date of Birth Citizenship

Residential Street Address City

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## PART VII – TERMS AND CONDITIONS

Client enters into this Business Account Application and Agreement (“Agreement”) with Associated Foreign Exchange Inc., as of the date this document is executed by Client.

**1. DEFINITIONS**

Whenever used in this Agreement, unless inconsistent with the subject matter or context, the following terms shall have the following meanings:

- 1.1. “AFEX” means Associated Foreign Exchange, Inc., and any of its parents, subsidiaries or corporate affiliates.
- 1.2. “AFEX Local Time” means Pacific Time (UTC–08:00 and UTC–07:00, as the case may be).
- 1.3. “Balance Due” means the amount of funds sold to AFEX by Client less any Initial Margin already paid.
- 1.4. “Balance Due Date” means the date on which payment of the Balance Due must be received by AFEX. The Balance Due Date must be a Business Day.
- 1.5. “Beneficiary” means any payee so designated by Client.
- 1.6. “Business Day” means a day on which commercial banks are open for ordinary banking business in both the jurisdiction in which an Order is initiated and the one in which such an Order is executed.
- 1.7. “Buyer” means the Party so designated in an Option Contract.
- 1.8. “Client” means the party entering into this Agreement with AFEX.
- 1.9. “Confirmation” means the communication sent by AFEX to Client setting out material details of an Order.
- 1.10. “Delivery Date” means the date on which funds are available for disposition upon receipt of Client’s Beneficiary payment instructions, provided Client has fully paid for the purchased funds and complied with this Agreement. The Delivery Date must be a Business Day.
- 1.11. “Delivery Instructions” means all information required by AFEX to be provided by Client to AFEX whereby AFEX is directed to deliver Client’s funds to a Beneficiary, including without limitation information required to be collected by applicable law.
- 1.12. “Delivery Window” means the period of time prior to Value Date during which Client may settle, either partially or fully, a Window Forward Contract.
- 1.13. “Facility” means any trading limit, settlement limit, Foreign Currency exposure limit, or credit facility that AFEX has expressly granted to Client.
- 1.14. “Foreign Currency” means any fiat currency other than the currency issued or recognized as legal tender by the country of Client’s principal place of business.
- 1.15. “Forward Contract” means either a Window Forward Contract or Outright Forward Contract.
- 1.16. “Funding Balance” means Client funds held by AFEX for Client pending receipt of an instruction from Client, including Beneficiary details.
- 1.17. “In The Money” or “ITM” means that the prevailing market exchange rate for the currency pair in an Option Contract is less favorable than the strike price for that Option Contract.
- 1.18. “Initial Margin” means an amount required by AFEX, either in the form of funds held by AFEX for a Client, or in the form of a Payment by Client, to be applied in partial payment of an Order.
- 1.19. “Insolvent” means that an entity is insolvent or otherwise unable to pay its debts as they become due, or is subject to any proceeding, whether voluntary or involuntary, for bankruptcy, liquidation, administration or relief from creditors.
- 1.20. “Legal Entity Identifier” or “LEI” means a unique 20-character alphanumeric code issued by the Global Legal Entity Identifier System administered by the Global Legal Entity Identifier Foundation.
- 1.21. “Loss” or “Losses” means direct and consequential financial losses, damages, costs, judgments, penalties, fines, expenses, legal and accounting fees and expenses, costs of investigation, settlements, court costs and other expenses of litigation, as well as fees and expenses and losses not related to litigation or legal process and lost profits.
- 1.22. “Margin Call” means any notice of demand issued by AFEX to Client that either Initial Margin or Variation Margin is due and payable.
- 1.23. “Online System” means any secure Internet or cloud-based electronic system, which allows users to access AFEX Services through an interface or protocol or application program interface, including any proprietary AFEX application program interface product and service related to such proprietary application program interface.
- 1.24. “Online System Access Method” means a unique user identification and unique password for each User required to access the Online System.
- 1.25. “Option Contract” means a legally binding agreement wherein, upon the purchase of such contract, Client agrees, whether in consideration of payment to AFEX of a Premium or otherwise, that, on a specific date or range of dates in the future, Client has the right but not the obligation to purchase a specific amount of funds in one currency from AFEX and to sell a specific amount of funds in another currency to AFEX; or sell a specific amount of funds in one currency to AFEX and purchase a specific amount of funds in another currency from AFEX, subject to any other terms documented in the Confirmation.
- 1.26. “Order” means a request by Client to AFEX to provide Services, including any request for Services made by mail, electronic mail, facsimile, telephone, Online System or other means.
- 1.27. “Outright Forward Contract” a binding agreement in which Client agrees to purchase from or sell to AFEX a specific amount of funds in one currency and to settle, on an agreed future date, in a specific amount of funds in another currency.
- 1.28. “Party” or “Parties” mean individually or collectively, Client and AFEX.
- 1.29. “Payment” means good cleared funds received by AFEX from, or on behalf of, Client.
- 1.30. “Permitted Counterparty” means a client who, in AFEX’s sole discretion, has met the requirements for entering into an Option Contract with AFEX, which requirements may be changed, from time to time, by AFEX in its sole discretion.
- 1.31. “Prepaid Card” refers to a physical or virtual card which notionally stores Client funds representing a claim against the third party issuing financial institution for use as a means of redemption for bank notes or payment for goods or services sold or provided by merchant members of the card network.
- 1.32. “Premium” means the amount that is payable by the Buyer to the Seller on the Premium Payment Date for an Option Contract.
- 1.33. “Premium Payment Date” means the date that is one (1) clear Business Day after the date that an Option Contract is entered into.
- 1.34. “Reporting Requirements” means any applicable laws, rules, regulations, instruments, orders or directives and any requirements of a regulatory or supervisory organization that mandate reporting and/or retention of transaction and similar information.
- 1.35. “Seller” means the Party so designated in an Option Contract.
- 1.36. “Services” means AFEX’s provision of various foreign exchange, settlement and delivery products and services, including without limitation, an electronic transaction platform; risk management and hedging services, and prepaid card products and services.
- 1.37. “Settlement” means the total amount, including the cost of currency acquisition and any fees and charges, Client owes to AFEX, less any Initial Margin held by AFEX.
- 1.38. “Settlement Instructions” means instructions given by Client to AFEX whereby Client indicates the means by which it will pay to AFEX the Settlement for an Order.
- 1.39. “Termination Event” means if Client:
  - 1.39.1. Fails to deliver to AFEX Payment, Settlement, Initial Margin or Variation Margin or, communicates to AFEX an intent not to provide to AFEX the foregoing in relation to any Order;
  - 1.39.2. Disputes the validity or existence of an Order;
  - 1.39.3. Defaults, or communicates its intent to default, on any of its obligations described in this Agreement including any of the representations or warranties set out in this Agreement or elsewhere;
  - 1.39.4. Is or is reasonably likely in AFEX’s opinion to become Insolvent;
  - 1.39.5. Ceases or threatens to cease to carry on business or sells all, or substantially all of the assets of the business;
  - 1.39.6. Receives notice of, or becomes subject to a regulatory or enforcement action or investigation which, in the reasonable judgment of AFEX, will materially impair the terms of this Agreement, the expected economic value of this Agreement, or the business reputation of AFEX;
  - 1.39.7. Breaches this Agreement or any terms of an Order;
  - 1.39.8. Places an Order reasonably deemed by AFEX, to represent a regulatory, compliance or business risk; or
  - 1.39.9. Is, or is suspected of, regulatory non-compliance or breach of any laws or regulations.
- 1.40. “User” means an individual authorized by Client to access the Services and place and/or enter into Orders on behalf of Client in accordance with this Agreement.
- 1.41. “Value Date” means the date on which an Order becomes due for delivery and Settlement.
- 1.42. “Variation Margin” means cash funds required when the net marked to market value of all open Orders exceeds 10% or an alternative percentage or fixed amount as AFEX may advise, of the notional value of all open Orders.
- 1.43. “Window Forward Contract” means a binding agreement in which Client agrees to purchase from or sell to AFEX a specific amount of funds in one currency and to settle, on any date during the Delivery Window, in a specific amount of funds in another currency.

**2. CONDUCTING BUSINESS WITH AFEX**

- 2.1. Agreement. This Agreement shall apply to any and all Orders. The specific transactional details of each Order will be agreed upon and will be as set out in a Confirmation. For the avoidance of doubt, each Order for which AFEX issues a Confirmation will constitute an independent contract, governed by the terms of this Agreement.
- 2.2. Provision of Services. Where any of the Services involve the conversion of amounts from one currency into another currency and the remittance of funds to the designated Beneficiary, AFEX will provide such Services as principal.
- 2.3. Execution of Order. Any Order received from Client will be acted upon on a commercially reasonable efforts basis only. There is no guarantee by AFEX that an Order can or will be filled or that instructions provided can or will be acted upon. AFEX may reject any Order if:
  - 2.3.1. AFEX determines, in good faith and in its sole discretion, that such Order is unclear or was not authorized by Client or a User;
  - 2.3.2. AFEX determines, in its sole discretion, that the Order may be contrary to law, contrary to

- prudent business practices, outside AFEX's risk profile, or would require AFEX to exceed the Facility granted to Client;
- 2.3.3. Client is Insolvent or in default of this Agreement or AFEX determines, in its sole discretion, that it may not receive payment from Client in Settlement of the related Order; or
- 2.3.4. The Order is incorrect, incomplete or unsatisfactory to AFEX for any reason.
- 2.4. **Reliance on Instruction.** AFEX is hereby authorized by Client to accept, act and rely upon any instruction, whether oral or written, that AFEX reasonably believes to have been made by, or on behalf of Client. AFEX and its representatives are not liable for any Losses Client may suffer as a result of the misconduct of User(s) or any other person purporting to act on behalf of Client.
- 2.5. **Audio Recording.** An audio record of any or all oral Orders, and any other oral communications between the Parties, including Users, may be taken and maintained by AFEX, and Client hereby expressly authorizes and agrees to the taking and maintaining of such records. All audio recordings are AFEX's sole property, subject to applicable law. Client agrees that such recordings may be relied upon by AFEX in the event of any dispute.
- 2.6. **No Advice.** Client represents that each Order entered into by Client will be based upon Client's own judgment and that Client is not relying on any communication of AFEX or its representatives as investment advice, as a recommendation to enter into a transaction or as an assurance of expected results. Client acknowledges that AFEX is not acting as a fiduciary or advisor to Client in respect of any Order.
- 2.7. **Information Sources.** Market information may, from time to time, be provided to Client through AFEX. This information may be obtained from various information providers through sources believed to be reliable. AFEX does not guarantee the timeliness, sequence, accuracy, completeness, or fitness for a particular purpose of any market information provided through AFEX. Such information may include opinions and recommendations of individuals or organizations and Client understands that AFEX may not endorse such recommendations or opinions, and that AFEX is not providing any investment, tax, accounting or legal advice to Client by including or making available such market information.
- 2.8. **Orders Binding.** An Order becomes binding on Client upon receipt by AFEX and creates an obligation on Client to settle the Order. Any Losses in connection with Client's failure to settle an Order are the sole responsibility of Client.
- 2.9. **Confirmations.** Upon AFEX's acceptance of an Order, AFEX may issue a Confirmation to Client. The Confirmation is evidence of certain material terms of the Order. An Order will not be invalidated if for any reason the Confirmation is not issued to Client by AFEX. In such circumstances, the records of AFEX with respect to that Order will constitute conclusive evidence of the terms of the Order. If there are any discrepancies between the Order and the Confirmation, Client must notify AFEX of such discrepancy within one (1) clear Business Day of the day that AFEX sends a Confirmation, otherwise the Confirmation will constitute conclusive proof and agreement of the Parties of the details of the Order.
- 2.10. **Interest.** No interest is paid by AFEX on any funds held on behalf of Client, except as may be agreed and separately documented.
- 2.11. **Means of Processing Transactions.** AFEX may use whatever intermediary banks, payments systems or methods AFEX deems commercially reasonable and appropriate for processing an Order. Client agrees to be bound by applicable law, regulations, clearing house rules or other rules or procedures of any funds transfer or communications system that is used. While AFEX will make every commercially reasonable effort to ensure the timely fulfillment of each Order, AFEX is not responsible for the speed and timing of payment processing by financial institutions or systems beyond the control of AFEX. AFEX is not responsible for any errors or omissions or for any actions that may be taken or not taken, or fees that may be deducted, by any intermediary or correspondent financial institution or by the Beneficiary's financial institution in association with any Order, including any cancellation or rejection.
- 2.12. **Inaccuracy or Incomplete Instruction.** Client agrees that AFEX may rely on information provided by Client in processing an Order. If Client fails to provide a timely, complete, accurate or legible instruction, AFEX may place the funds in a Funding Balance pending receipt from Client of the information necessary to fulfil the Order. AFEX and its representatives shall not be liable for any Loss as a result of any such delay. Furthermore, Client agrees that any error or omission in such information, including, but not limited to, incorrect Beneficiary account number or name, Beneficiary financial institution name, or other account, international bank account number or routing number, or transit numbers, are Client's sole responsibility and liability.
- 2.13. **Cancellation and Correction.** Once AFEX accepts an Order, Client may not cancel the Order and Client is liable for all amounts owed as result. As set out above, Client may correct Order details if the Confirmation does not reflect the Order details agreed upon. If Client otherwise wishes to cancel or amend an Order, AFEX shall use commercially reasonable efforts only to do so. There is no assurance that AFEX will be able to cancel or amend an Order. Client shall indemnify and hold AFEX and its representatives harmless for any and all Losses incurred by AFEX and its representatives in attempting to cancel or amend an Order, whether or not ultimately successful.
- 2.14. **Fees.** Client understands that AFEX will charge certain fees for the Services, as set forth in a fee schedule that will be provided to Client upon request. Client agrees and acknowledges that Client has agreed to the relevant fee for the Service before placing an Order. All fees payable under this Agreement are exclusive of any legally applicable value added tax or similar sales or turnover tax in any relevant jurisdiction.
- 3. SETTLEMENT**
- 3.1. **Payment.** To fund payments that Client initiates through AFEX, Client authorizes AFEX to transfer funds from the bank account indicated in any agreement between the Parties whereby Client authorizes AFEX to electronically debit a bank account designated by the Client. This authority is to remain in full force and effect until AFEX has received written notification from Client of its termination in such time and manner as to afford AFEX a reasonable opportunity to act on such notification after completing all open Orders at the time of such notification.
- 3.2. **Settlement.** Unless otherwise provided in this Agreement or agreed in writing between the Parties, Client agrees to promptly deliver the total amount of the cost to Client of an Order, including the cost of currency acquisition as well as any fees and charges related to the execution of the Delivery Instructions, to AFEX's nominated bank account in immediately available funds on or before the Value Date. If Settlement is paid to AFEX electronically, Client agrees that Settlement shall not be recallable by Client without AFEX's prior written consent. If Client fails to make immediate payment in full Settlement for an Order, AFEX has the right to suspend this Agreement; terminate this Agreement; terminate, close or unwind any Order; initiate any proceedings and take any other steps necessary to recover any Balance Due. Such steps shall be in the sole discretion of AFEX, and Client agrees: (i) that AFEX and its representatives shall have no liability to Client, and Client waives any claim or action against AFEX and its representatives; (ii) to indemnify and hold AFEX and its representatives harmless from any and all Losses incurred by AFEX and its representatives resulting from Client's failure to pay and AFEX's effort to collect any Balance Due, including any costs associated with terminating and unwinding any Order; (iii) AFEX may recover interest upon any unpaid amounts calculated at the daily rate of the indicator lending rate for business overdrafts as periodically announced by the local central bank, reserve bank, or monetary authority plus 2%. AFEX reserves the right to deduct interest, and any fees charged and costs incurred pursuant to this Agreement, from Initial Margins and Variation Margins AFEX may hold for Client. Client acknowledges that AFEX will be entitled to notify a credit reporting body of non-payment by Client, in accordance with any applicable privacy legislation.
- 3.3. **Right of Set-off and Netting.** AFEX may, without prior notice, set-off any amount owing by Client to AFEX against any other amount owing by AFEX to Client, including amounts held as Initial Margin and/or Variation Margin. In the event that any Initial Margin and/or Variation Margin is used to set-off any amounts owed by Client, Client shall immediately restore the Initial Margin and Variation Margin requirements for all Forward Contracts or Option Contracts, as required by AFEX, failing which AFEX may terminate any or all unfulfilled Orders and Client shall be responsible for all of AFEX's Losses as a result of such termination(s). Client acknowledges and consents to AFEX netting Orders for the purpose of satisfying any Margin Call issued by AFEX and/or for satisfying any shortfall incurred by AFEX on the liquidation of any or all Orders. Client acknowledges and agrees that AFEX is not obliged to net Orders for such purposes but that AFEX may do so in its sole discretion.
- 3.4. **Payment Instructions.** Provided that Client has fully paid for the funds purchased from AFEX and complied with this Agreement, AFEX will hold those funds until AFEX's receipt of Delivery Instructions from Client. Client may initiate transfer of its purchased funds by providing instructions to AFEX.
- 3.5. **Electronic debits.** If Client has authorized AFEX to initiate debit entries to Client's bank or other financial institution account by direct debits, Client agrees that in the case of debit instructions transmitted through the Online System, the usage of the Online System Access Method is a security procedure, which constitutes a commercially reasonable method of protecting against unauthorized debits. Client agrees to be bound by any debit instructions, whether authorized or not, issued in its name and acted upon by AFEX, and Client agrees to indemnify AFEX and hold it harmless from any Losses incurred by any of them in connection with the execution of debit instructions believed by any of them to have been issued by a User. In the event Client elects not to use or adhere to the security procedures described herein, Client will remain liable for any debit instructions issued in its name, whether authorized or not, and acted upon by AFEX. Client agrees that AFEX and Client's financial institution(s) are authorized to credit Client's account from time to time in the event that credit adjustments become necessary.
- 3.6. **Dishonored Settlement.** In the event any funds transfer of any kind authorized by Client is dishonored by Client's financial institution or not completed for any reason, AFEX will charge and Client agrees, unless otherwise restricted by law or regulation, to pay all processing costs, fees, penalties and liabilities incurred by AFEX as a result of such incomplete funds transfer.
- 3.7. **Settlement Extension.** In the event AFEX fails to receive Settlement on or before Value Date, AFEX may, without the consent of Client, amend the originally agreed upon Value Date to the immediately subsequent Business Day ("Settlement Extension"). Client shall pay AFEX any Losses incurred as a result of a difference between the value of the Order on the originally agreed upon Value Date and the prevailing market rate on the subsequent Business Day. AFEX reserves the right to extend the settlement date of an Order



as often as needed prior to its receipt of past due Settlement. At any time prior to the Value Date, Client may request AFEX to extend the Value Date to a future Business Day ("Settlement Extension Request"). Client must have an underlying business purpose for each Settlement Extension Request. All Settlement Extension Requests are subject to the approval of AFEX. AFEX may decline a Settlement Extension Request in its sole discretion for any reason. In the event of AFEX's acceptance of a Settlement Extension Request, Client agrees to pay to AFEX on demand within one (1) clear Business Day the amount of any and all Losses incurred by AFEX and any fee assessed by AFEX to Client in connection with its fulfillment of the Settlement Extension Request.

#### 4. AUTOMATED CLEARING HOUSE DEBIT ("ACH DEBIT")

- 4.1. ACH Debit. AFEX may, with the consent of Client, initiate debit entries to a specified deposit account held by Client at a commercial banking institution. Client acknowledges and agrees any ACH Debit will be subject to the rules and regulations established by the National Automated Clearing House Association (NACHA) and the United States Federal Reserve.
- 4.2. Deposit Account Information. Client shall furnish certain deposit account information, including, without limitation, bank account number and bank routing number for each ACH Debit election. Client represents that all deposit account information provided to AFEX is accurate. Client further represents that Client is the sole owner of the deposit account whose number or bank routing number is provided for the ACH Debit Transfer and that Client possesses the authority to withdraw funds from the deposit account without the approval or participation of other person(s).
- 4.3. Sufficient Funds. When Client elects to make Payment for Services by ACH Debit, Client warrants that the deposit account maintains sufficient funds to fully cover the value of the Order.
- 4.4. Losses. Client agrees to pay to AFEX on demand within one (1) clear Business Day the amount of any and all Losses and expenses incurred by AFEX in connection with the ACH Debit payment. AFEX and its representatives are not liable for any fees assessed by Client's commercial banking institution for the ACH Debit.
- 4.5. Notice. Client shall provide immediate written notice to AFEX in the event that it closes the deposit account used for ACH Debits.

#### 5. FUNDING BALANCE

- 5.1. Funds Applied to Client's Funding Balance. AFEX will credit all funds purchased by Client or paid to it by Client, or a third party on Client's behalf for Incoming Payments, as defined below, to a Funding Balance. Client acknowledges and agrees that AFEX shall not pay interest to Client on Funding Balance.
- 5.2. Treatment of Funding Balance. AFEX may combine Client's Funding Balance with funds held on behalf of other AFEX clients (collectively "Pooled Funding Balances").
  - 5.2.1. AFEX will not use Funding Balance or Pooled Funding Balances for its operating expenses or any other corporate purpose other than its provision of Services to the Client.
  - 5.2.2. AFEX shall maintain sufficient accounting records to determine the funds held for the benefit of Client.
  - 5.2.3. AFEX shall at all times own eligible securities having an aggregate market value of not less than the aggregate amount of all of its outstanding payment instrument obligations.
  - 5.2.4. Client acknowledges that Funding Balance is not insured by the Federal Deposit Insurance Corporation (FDIC).
- 5.3. Funding Balance Limits. Funds may be maintained in Client's Funding Balance for a maximum of ninety (90) days. Client shall be responsible for all risks, including, without limitation, volatility of the Foreign Currency market, associated with

maintaining Funding Balances in one or more Foreign Currency.

- 5.4. Repayment of Funding Balance. In the event that this Agreement is terminated for any reason, or in the event that funds are maintained in Client's Funding Balance beyond the maximum ninety (90) day period permitted above, AFEX may convert funds that are held in Client's Funding Balance into United States Dollars at the then-prevailing exchange rate(s) and return such funds to Client.
- 5.5. Unclaimed Funding Balance. Dependent on the jurisdiction of Client, legislation or regulation may set out obligations and processes where Funding Balance may be considered abandoned. AFEX will be bound by any applicable legislation or regulation governing the treatment of abandoned Funding Balance. Unless prohibited, AFEX may charge all costs and expenses of any notice, advertisement, payment and delivery of the Funding Balance to the applicable governing agency, against the Funding Balance prior to remitting in accordance with the legislation or regulation. If AFEX has remitted the Funding Balance in accordance with the legislative or regulatory requirements, AFEX has no further liability to Client and Client must apply to the appropriate governing agency to reclaim the Funding Balance.

#### 6. FORWARD CONTRACTS AND OPTION CONTRACTS

- 6.1. Risks Involved. Client acknowledges and agrees that the Foreign Currency markets are volatile. Client expressly accepts the risk that the value of the currencies in a Forward Contract may change between the date of the Order and the Balance Due Date.
- 6.2. Delivery of Funds. Once Settlement has been received by AFEX with respect to a Forward Contract or Option Contract, AFEX will deliver the funds in accordance with the Order or, if no such Delivery Instruction is provided, will credit Client's Funding Balance.
- 6.3. Draw Down. Subject to this Agreement, Client may draw down against a Window Forward Contract during the Delivery Window provided that AFEX has received Settlement in immediately available funds corresponding to the amount of the draw down. Notwithstanding any draw down, Client is required to provide full Settlement, or any remaining balance, to AFEX in good cleared funds in connection with a Forward Contract on or before the end of the Value Date. AFEX may, in its discretion, apply to any draw down any rate of exchange that it deems reasonably appropriate.
- 6.4. Option Contracts. Client may authorize AFEX to enter into an Option Contract so long as AFEX has determined Client to be a Permitted Counterparty. AFEX may require Client to provide certain documentation, including without limitation, audited financial statements and certifications, in order to reach a determination on Client's status as a Permitted Counterparty. Each Option Contract will be governed by the provisions of this Agreement in addition to the terms set out in the Option Contract.
- 6.5. Payment of Premium. Buyer must pay to the Seller the Premium in cleared funds on the Premium Payment Date in accordance with the Seller's instructions. The Premium is non-refundable. If the Buyer fails to pay the Premium in full on or before the Premium Payment Date, the Seller is not obliged to exercise the Option Contract and may terminate the Option Contract and recover all Losses incurred in connection with the Option Contract, including payment of the Premium, which shall remain due and payable. For the avoidance of doubt, the payment of the Premium is separate and distinct from any payment obligations that arise upon exercise of an Option Contract.
- 6.6. Premium Amounts. Upon placing an Order for an Option Contract, AFEX may require, in its sole discretion, Client to pay to AFEX a Premium. Should Client fail to pay any Premium within 24 hours of AFEX's demand, or within such other time as otherwise specified by AFEX, AFEX may,

in its sole discretion, cancel the Option Contract or complete the Order. In such circumstances, Client will be liable to AFEX for any Losses but will not be entitled to any profit.

- 6.7. Exercise. The Buyer may exercise an Option Contract by giving a notice of exercise to the Seller. The notice of exercise of an Option Contract must be given on the expiration date of the Option Contract and not later than the expiration time as specified in the Option Contract. The Seller must accept the notice of exercise provided that any applicable Premium has been paid. Unless Client provides AFEX with a Delivery Instruction to the contrary, if Client is the Buyer of an Option Contract that is ITM on the expiration date of the Option Contract, AFEX will exercise the Option Contract provided that any applicable Premium has been paid and Client is not otherwise in breach of this Agreement.
- 6.8. Termination of an Option Contract or Forward Contract. In the event of a Termination Event, AFEX may, without notice, immediately terminate the relevant Option Contract or Forward Contract and/or any other outstanding Option Contract or Forward Contract agreed to between the Parties without any liability to AFEX or its representatives and/or take any other steps AFEX deems appropriate, including any actions contemplated in this Agreement to mitigate the potential Loss(es). In the event of such a Termination Event, Client agrees to pay to AFEX on demand within five (5) clear Business Days the amount of any and all Losses incurred by AFEX in connection with the termination and unwinding of the Option Contract(s) and Forward Contract(s). Where an Option Contract and/or Forward Contract has been terminated, Client agrees that AFEX's sole liability to Client is to return any amounts Client paid to AFEX that remain after deducting all amounts owed to AFEX. Client understands and agrees that Client cannot terminate an Option Contract or Forward Contract, except as contemplated in this clause.

#### 7. DERIVATIVE REPORTING

- 7.1. Client Identifiers. Client acknowledges and agrees that: (i) it may require a Legal Entity Identifier to enter into certain Orders with AFEX; (ii) if notified by AFEX that a LEI is required for an Order contemplated by Client, Client will, if it has a LEI at the time of the notice, advise AFEX of its LEI promptly; or if it does not have a LEI at the time of the notice, obtain a LEI and advise AFEX of it as soon as reasonably practicable; (iii) AFEX may elect not to enter into Orders with Client if Client has not provided details of its LEI to AFEX; (iv) AFEX may, in its sole discretion, elect to accept any other form of client identifier recognized under the Reporting Requirements in lieu of a LEI; and (v) unless otherwise agreed in writing between the Parties, Client is solely responsible for obtaining and maintaining its LEI, and promptly communicating to AFEX any changes in its LEI.
- 7.2. Reporting. Client acknowledges and agrees that AFEX is required to report certain completed Orders and open trade positions to certain regulators under Reporting Requirements.

#### 8. MARGIN

- 8.1. Initial Margin Requirement. AFEX may, in its sole discretion, require Client: (i) to provide Initial Margin in relation to any Option Contract or Forward Contract within twenty-four (24) hours of Client's instructions to enter into an Option Contract or Forward Contract; and/or (ii) to provide Initial Margin, if not already provided, within one (1) clear Business Day at any time during the term of an Option Contract or Forward Contract.
- 8.2. Variation Margin Requirement. If AFEX determines, in its sole discretion, that the net market value of all of Client's open Orders has declined and the unrealized loss when marked to market exceeds 10% or an alternative percentage or fixed amount as AFEX may advise, of the notional value of the open Orders, Client is required to post Variation

- Margin as stated in the Margin Call issued by AFEX. Each time the net market value of all of Client's open Orders declines and the unrealized loss when marked to market further increases AFEX may issue a Margin Call whereby Client is required to post with AFEX additional Variation Margin in the amount stated in the Margin Call within one (1) clear Business Day. Payment of Variation Margin is due on or before the close of business on the next Business Day after the day AFEX issues Margin Call to Client.
- 8.3. **Valuation of Orders.** Orders are marked to market using prevailing market rates provided from a reputable financial data provider. AFEX reserves the right to change the financial data provider at any time without notice to Client.
- 8.4. **Acknowledgement.** In providing Initial Margin and Variation Margin to AFEX, Client agrees that such monies: (i) may be used by AFEX in the ordinary course of AFEX's business; (ii) will not be maintained by AFEX in a segregated account; and (iii) shall not be subject to a trust, deemed or otherwise, in Client's favor, and that Client's right to have the amount of the Initial Margin and Variation Margin, credited in Client's favor on maturity date of Client's Option Contract or Forward Contract represents an unsecured claim against AFEX and does not represent a claim, by way of trust or otherwise, to the Initial Margin or Variation Margin amounts or to any assets of or under the control of AFEX.
- 8.5. **Return of Variation Margin.** If the unrealized loss of all open Orders with AFEX by Client falls below the Variation Margin requirements established elsewhere in this Agreement, based on AFEX's computation on any Business Day, then Client may request that AFEX return to it the difference between the unrealized loss of all open Orders and the Variation Margin held by AFEX on that Business Day. Any such request must be made, in writing, before 12 p.m., AFEX Local Time, on the same Business Day, and AFEX will process the request on the Business Day on which it was made and the surplus Variation Margin will be returned in a timely manner. Any request made after 12 p.m., AFEX Local Time, will be processed by AFEX the following Business Day and the surplus Variation Margin will be returned to Client in a timely manner.
- 8.6. **Purpose of Initial Margin.** Initial Margin is intended to maintain the relative value of the funds to be purchased from or sold to AFEX pursuant to an Option or Forward Contract or to address, in AFEX's sole discretion, an adverse change in Client's financial standing and/or credit worthiness or an adverse change in the external economic environment. Client acknowledges and agrees that the amount of Initial Margin will be determined by AFEX in its sole and reasonable discretion, subject to the total of any such payments being less than or equal to the total payment obligation owed to AFEX with respect to the relevant Option or Forward Contract, and that AFEX may require Initial Margin to be made even if AFEX has provided Client with a Facility. Any Initial Margin delivered by Client and received by AFEX are non-refundable and will be applied to satisfy Client's total payment obligation owed to AFEX with respect to the relevant Option Contract or Forward Contract on the Value Date or on the date of any final Draw Down or any other amount permitted by this Agreement.
- 8.7. **Remedy for Failure to Honor Initial Margin or Variation Margin Requirements.** If AFEX does not receive Initial Margin or Variation Margin when due, AFEX, at its option and in its sole discretion, may close out any or all of Client's open Orders and apply the proceeds first to reimburse AFEX for the amounts due under the Orders, including all Losses, and remit the balance of the proceeds, if any, to Client. If the proceeds of disposition are insufficient to fully satisfy the amount owing to AFEX, then Client shall pay to AFEX the difference within one (1) clear Business Day.

## 9. INCOMING PAYMENT AND RETURNED CHECKS AND DRAFTS

- 9.1. **Incoming Payment.**
- 9.1.1. AFEX may receive domestic or Foreign Currency from a third party for payment on behalf of Client ("Incoming Payment") or for further credit to Client's Funding Balance, in the form of an incoming draft, wire or check. Cash cannot and will not be accepted from any source.
- 9.1.2. AFEX reserves the right to withhold credit for any Incoming Payment until AFEX, in AFEX's sole discretion, is satisfied that cleared funds have been received. In the event that any Incoming Payment is subsequently recalled, returned to AFEX as non-negotiable or for insufficient funds or is otherwise not accepted by AFEX's depository financial institution, such Incoming Payment will be returned to Client and Client agrees to indemnify AFEX and its representatives in respect of Losses incurred by AFEX, including any foreign exchange Losses, charges and fees in handling the returned, unaccepted or recalled Incoming Payment. Client acknowledges and agrees that AFEX is relying upon this indemnity in providing value in exchange for any Foreign Currency draft or check.
- 9.1.3. The form in which AFEX credits the Incoming Payment to Client shall be subject to instructions from Client as documented in an Order or Delivery Instructions. Client shall require that the third party payer specify Client's full legal name and account number, as designated by AFEX, in the memo or reference line of any such Incoming Payment. AFEX may in its sole discretion, attempt to contact the third party sender to secure any additional information that may be needed to ensure accurate processing of the Incoming Payment.

## 10. DRAFTS AND CHECKS

- 10.1. **Foreign Currency Drafts and Check Purchase.** AFEX may agree to purchase and convert a Foreign Currency draft(s) and check(s) that Client has received in its name and delivered to AFEX. AFEX may request additional information satisfactory to AFEX, in its sole discretion, that Client has the authority to deliver the Foreign Currency draft and check to AFEX for purposes of Foreign Currency conversion and negotiation.
- 10.2. **Endorsement.** Any Foreign Currency draft(s) and check(s) delivered to AFEX for the purpose of purchase and conversion must be endorsed to AFEX, without restriction or qualification, by an authorized representative of Client.

## 11. RATE ORDER

- 11.1. **Rate Order.** If Client instructs AFEX to execute an Order when a particular exchange rate is at a specified or better rate (a "Rate Order"), Client authorizes AFEX to act in accordance with the instructions and to purchase or sell currencies on behalf of Client. Each Rate Order will only be effective after AFEX has had a commercially reasonable opportunity to act upon it. The effective period of the Rate Order ("Effective Period"), as communicated to AFEX in the Order, and accepted by AFEX in an Order, shall be deemed to be good until cancelled unless Client provided a fixed ascertainable date for the end of the Effective Period.
- 11.2. **Rate Order Purchase or Termination.** AFEX will provide Client with a summary of the material terms of each Rate Order. If the terms of the Rate Order are met during the Effective Period, AFEX may issue a Confirmation to Client. If the terms of the Rate Order are not met by the end of the Effective Period, the Rate Order will expire. Client agrees to promptly review each summary and Confirmation for accuracy and immediately notify AFEX of any error or discrepancy.
- 11.3. **Cancellation of a Rate Order.** To cancel a Rate Order, AFEX must receive an instruction directing cancellation and have had a commercially reasonable opportunity to act upon such

instruction. In the absence of such instruction, AFEX will attempt to fill the Rate Order and Client will be liable for Settlement.

- 11.4. **Target Rate.** If the exchange rate specified in the Rate Order ("Target Rate") does not become sustainable and purchasable during the Effective Period, the Rate Order will automatically expire at the end of the Effective Period. The Target Rate must be traded in the market with volume sufficient to sustain that rate level for a commercially reasonable timeframe. Unless otherwise stated by AFEX, Orders will remain in force until 11:59 p.m. AFEX Local Time on the last day of the Effective Period.

## 12. ERRORS AND DISCREPANCIES

- 12.1. **Errors and Discrepancies.**
- 12.1.1. Client must promptly review each Confirmation, report, or other reporting or advisory communication regarding Orders or transaction history issued by AFEX and promptly notify AFEX of any error, discrepancy, irregularity or unauthorized activity.
- 12.1.2. Client may not assert any claim against AFEX or its representatives in connection with any errors, discrepancies or irregularities if Client did not exercise reasonable care in examining any such communication which reflected such errors, discrepancies or irregularities, or if Client did not notify AFEX in writing and in a reasonably prompt manner that Client disputes any information contained in, or missing from, any communication.
- 12.1.3. Client shall provide AFEX with all information necessary for AFEX to investigate the error, discrepancy or irregularity.
- 12.1.4. Client may also contact AFEX's regulators directly. For additional information, please visit: [https://www.afex.com/unitedstates/customer\\_complaints.php](https://www.afex.com/unitedstates/customer_complaints.php)

## 13. PREPAID CARD

- 13.1. **Prepaid Card.** Client may elect for certain authorized individuals to receive a Prepaid Card ("Prepaid Card End User").
- 13.2. **Prepaid Card End Users.** Client must provide AFEX with certain identifying information for each Prepaid Card End User, including, without limitation, full legal name, residential address, and date of birth. AFEX may refuse to provide a Prepaid Card to any individual for any reason in its sole discretion. All Prepaid Card End Users must agree to separate terms and conditions governing the use of the Prepaid Card by the Prepaid Card End user, and the rights and responsibilities of Client in relation to the Prepaid Card End User.
- 13.3. **Issuing Bank.** The Prepaid Card is issued by an unaffiliated third party financial institution ("Issuing Bank"). All funds stored on the Prepaid Card are in the sole possession of the Issuing Bank. Pursuant to an agreement with the Issuing Bank, AFEX is strictly an independent sales organization of the Issuing Bank. AFEX may change the Issuing Bank at any time with written notice to Client.
- 13.4. **Prepaid Card Processor.** The Prepaid Card is serviced by an unaffiliated third party institution ("Prepaid Card Processor"). The Prepaid Card Processor is responsible for processing all transactions initiated with the Prepaid Card. The Prepaid Card Processor may provide Client with access to an Internet or cloud based system to manage the Prepaid Card ("Prepaid Card System"). The Prepaid Card System is not owned, monitored or controlled by AFEX. AFEX may change the Prepaid Card Processor at any time with written notice to Client.
- 13.5. **Prepaid Card Administrator.** Client shall appoint an authorized individual to provide administrative oversight of all Prepaid Cards ("Prepaid Card Administrator"). The Prepaid Card Administrator may use the Prepaid Card System to add funds to any Prepaid Card.
- 13.6. **Prepaid Card Transactions.** Prior to use of the Prepaid Card, Client must add funds to the Prepaid Card. The funds available on the Prepaid Card are

limited to the funds added by Client less any fees assessed by AFEX. AFEX reserves the right to block or cancel any Prepaid Card transaction if AFEX detects what is reasonably believed to be fraudulent, suspicious or criminal activity or any activity that is inconsistent with either the terms and conditions applicable to the Prepaid Card End User or this Agreement. AFEX will incur no liability to Client because of the unavailability of any blocked or canceled funds or Prepaid Card transactions that are not completed for any reason.

- 13.7. Fees. Client understands that AFEX will charge certain fees for the addition of funds to the Prepaid Card ("Load Fee"). The Load Fee will be set forth in a fee schedule that will be made available to Client. AFEX may change the Load Fee or add other Prepaid Card maintenance fees in its sole discretion at any time upon notice to Client.

#### 14. ONLINE SYSTEM

14.1. Online System License. If Client uses the Services, Client agrees to abide by this Agreement. In consideration of Client's agreement to be so bound, Client shall be granted, for so long as this Agreement remains in effect, a non-exclusive, non-transferable, and non-sublicensable license to use the Online System for the sole purpose of facilitating Client's use of Services.

14.2. Online Payment System Prohibitions. Client agrees that the Online System is and shall remain the exclusive property of AFEX. Accordingly, Client represents, warrants and covenants that it and its User(s), employees, directors, officers, agents, or affiliates shall not:

- 14.2.1. Distribute or disclose the Online System, or any component of it, to, or permit use of the Online System by, any third party;
- 14.2.2. Decompile, disassemble, reverse engineer, or otherwise attempt to derive or discern the source code or internal workings of the Online System;
- 14.2.3. Use the Online System for any purpose that is illegal or prohibited under this Agreement;
- 14.2.4. Use any automated means or interface to access the Services or extract other users' information;
- 14.2.5. Use the Online System to communicate with other users or for any commercial purpose;
- 14.2.6. Use the Services in a way that could interfere with, disrupt, negatively affect, or inhibit other users from using the Services, or that could damage, disable, overburden, or impair the functioning of the Services;
- 14.2.7. Use or attempt to use another user's Online System Access Method without their permission;
- 14.2.8. Upload viruses or other malicious code that otherwise compromises the security of the Services;
- 14.2.9. Attempt to circumvent any content-filtering techniques AFEX uses, or attempt to access areas or features of the Services that Client is not authorized to access;
- 14.2.10. Probe, scan, or test the vulnerability of the Services, or any related system or network; or
- 14.2.11. Encourage or promote any activity that violates this Agreement.

14.3. Intellectual Property Indemnity. AFEX shall indemnify and hold Client harmless of any damages and costs awarded by a court of competent jurisdiction against Client, which relate directly to a finding by such court that Client's use of the Online System in accordance with this Agreement infringed any copyright, patent, trade secret or other intellectual property right of a third party; provided, however, Client must provide AFEX with prompt notice of any actual or potential third party claim, and agree to allow AFEX, to the extent it chooses, to defend and direct all activities relating to the defence and/or settlement of any such third party claim.

#### 15. ONLINE SYSTEM SECURITY

15.1. Use of Online System. In order to use the Online System, Client will be required to create an

electronic account and agrees to provide AFEX with a written list of Users that Client would like to access and use Online System on Client's behalf. Upon AFEX's approval of such Users, AFEX grants such Users a non-exclusive, non-transferable license to use Online System for the sole purpose of accessing the Services in accordance with this Agreement. Users may have full or limited access to the Online System, in AFEX's sole discretion. If Client wishes AFEX to terminate a User's access to the Online System, Client agrees to issue such request in writing, to be confirmed by AFEX in writing. Without limiting this Section, until such time as AFEX confirms such User's access has been terminated, such User may remain authorized and Client will remain responsible for any transactions placed and other activity by such User using the Online System.

15.2. Access. AFEX will provide each User with a username and temporary password to access the Online System. It is the sole responsibility of Client and the User(s) to safeguard the security of the User(s)' password, and Client and User(s) agree that User(s) will change the temporary password to a unique password promptly upon issuance, and periodically change the User's password thereafter to ensure security. Client agrees that its User(s) will not use the electronic account of another User without permission and will provide accurate and complete information to AFEX in all circumstances. Client and each User expressly acknowledge and agree that such use is made in accordance with this Agreement and any additional User Agreement or manual provided by AFEX, including maintaining any minimum operating and Internet browser requirements. AFEX may suspend, limit or terminate a User's access or Client's access to the Online System, without notice, at any time for any reason whatsoever.

15.3. Client's Responsibility for Use of Online System. Client and its User(s) are solely responsible for all activity on Client's electronic account, and each agrees to notify AFEX immediately upon becoming aware of any unauthorized use of Client's electronic account. AFEX will have no responsibility for any Losses incurred by reason of any use, whether authorized or unauthorized, and Client agrees to hold AFEX harmless from any Losses AFEX may incur by reason of the use of Client's electronic account.

15.4. Exchange Rate. Once a User submits an Order, either by clicking "Yes" or otherwise, Client shall be deemed responsible for the resulting Order as if Client had placed the Order. The exchange rate visible on the screen at the time the User submits an Order through the Online System will be the exchange rate applicable to the Order.

15.5. Electronic Communications from AFEX. Client acknowledges and agrees that the Online System may include certain communications from AFEX or its partners, such as service announcements and administrative messages, and that these communications are considered part of the Online System and Client may not be able to opt out of receiving them. Unless explicitly stated otherwise, any new features that augment or enhance the Services, including any new service, shall be subject to this Agreement.

15.6. Online System Provided "As Is". The Online System, and all other related Services, are provided "as is" with no representations, warranties or conditions of any kind, either express or implied. AFEX shall have no responsibility for transmission errors, faulty or unreliable Internet connections or website downtime. All disclaimers, limitation of liability and indemnity terms set forth in this Agreement shall apply fully to Client's and its User(s)' use of the Online System, as well as any other means of accessing such Services.

15.7. Multi-Factor Authentication ("MFA") Service. AFEX may utilize a MFA service to safeguard User access to the Online System. The MFA service may require each User to provide certain contact information to AFEX. Client authorizes AFEX to transmit a unique authentication identifier to the contact

information provided by the User. Client shall be solely responsible for any third party fees incurred by Client or Users, including, but not limited to those assessed by telecommunication service providers, as a result of use of the MFA service. Client and Users may opt out of the MFA service at any time, upon notice to AFEX.

#### 15.8. Security of the Online System Access Method.

The confidentiality and security of the Online System Access Methods will at all times be the sole responsibility of Client. Client hereby acknowledges that:

15.8.1. Client agrees that there are inherent risks of using online financial services such as the Online System if the security of the Online System Access Methods are not strictly maintained.

15.8.2. Client shall make reasonable efforts to:

15.8.2.1. Take appropriate security measures to protect their devices and computer systems;

15.8.2.2. Protect the Online System Access Methods, personal details and other confidential data;

15.8.2.3. Use unique Online System Access Methods for different websites, applications or services. Online System Access Methods should not be based on common or typical passwords or password routines, and/or personal information; and

15.8.2.4. Implement security protocols and policies, and install or acquire security products and protections including up-to-date anti-virus, anti-spyware, firewall software and operating systems on devices and computers, removal of file and print sharing options, regular and frequent back up of critical data; encryption technology, terminating online sessions when complete, clearance of browser cache after each log in; prohibition on software and programs of unknown origin; prohibition on using websites that have not been reviewed for security and veracity, and prohibition on use a computer or a device which is not owned or authorized for use by the User or which is on a public network to access the Online System.

15.9. Changes. AFEX may modify, or discontinue, the Online System at any time or change its domain, without prior notice and without Client's consent.

15.10. Availability of Online System. AFEX shall in no circumstances be liable to Client for any losses or unrealized profits resulting from the unavailability or suboptimal functioning of the Online System.

#### 16. INTELLECTUAL PROPERTY

16.1. AFEX Systems. Client acknowledges and agrees that all AFEX websites, including, but not limited to, service marks, logos and trademarks; applications, process, systems and the Services ("AFEX Intellectual Property"), are the property of AFEX and protected by copyright law and/or other intellectual property and other laws.

16.2. Intellectual Property Rights. All copyright, trademarks, service marks, trade secrets, registered and unregistered design rights and all other intellectual property and other rights in and to the AFEX Intellectual Property, shall remain at all times the sole and exclusive property of AFEX and, where applicable, its licensors. Client shall have no right or interest in or to any such intellectual property or other rights, except the right to access and use the Service as provided for in this Agreement. All rights not expressly granted to Client are reserved by AFEX.

#### 17. FORCE MAJEURE

17.1. Force Majeure. In the event that AFEX or its representatives are unable to provide the Services due to circumstances beyond AFEX's or its representatives' control, including but not limited to government acts, wars, acts of terrorism, cyber



crimes, strikes, riots, other civil disturbances, legal process, electronic failure or mechanical failure, AFEX and its representatives shall have no liability for direct, indirect, special, incidental or consequential damages, including, but not limited to, loss of profits or expenses, arising in connection with any Order entered into with Client pursuant to this Agreement, any Forward Contract or Option Contract or any Confirmation.

## 18. TERM, SUSPENSION AND TERMINATION

18.1. Term and Termination. AFEX may terminate this Agreement upon the occurrence of a Termination Event, without further notice to Client. In all other circumstances, AFEX may terminate this Agreement with 30 days' notice to Client.

## 19. REPRESENTATIONS AND WARRANTIES

19.1. Representations, Warranties and Covenants. Client represents, warrants and covenants that:

- 19.1.1. All statements contained in this Agreement, and any other information contained in documentation submitted in support of this Agreement, are true and correct and that Client will notify AFEX immediately if any of such information is no longer true.
- 19.1.2. Client is responsible for ensuring the accuracy and completeness of instructions in respect of each and every Order.
- 19.1.3. Client has initiated each Order solely based on its analysis and/or third party advice and has not received or relied upon any advice from AFEX with respect to the suitability or appropriateness of such Order for Client.
- 19.1.4. Client shall maintain security systems, procedures and controls to prevent and detect the theft of funds; forged, fraudulent and unauthorized instructions and electronic transfer of funds by anyone who is not Client or a User; losses due to fraud or unauthorized access to the service by anyone who is not Client or a User.
- 19.1.5. Client shall make its own arrangements to provide the equipment and software it needs to meet its desired levels of service, security and reliability. Equipment includes computer systems and telecommunication devices. All equipment and software must meet AFEX's requirements and specifications for the Services AFEX is providing. All purchase, installation and maintenance costs will be at Client's expense. AFEX may, if it chooses, specify security procedures for a Service, which Client must follow.
- 19.1.6. Client shall keep any keys, access codes, security devices and verification procedures safe and confidential, and change them at least as often as the Service materials specify. AFEX may establish a routine to verify the source and authenticity of instructions Client gives AFEX and may verify an instruction before acting on it. AFEX may act on instructions that contain the verification routine without checking authority.

19.2. Limitation on Services.

- 19.2.1. Client represents that the Services are being used for business or commercial purposes only and in the course of effecting genuine business transactions and not for the purpose of speculation and/or investment.
- 19.2.2. Client further represents, warrants and confirms that all Orders will be placed pursuant to and in accordance with this Agreement.
- 19.2.3. Client agrees not to use the Services to make payments for any illegal purpose. In addition, Client certifies that it will not use the Services to make any payments relating to online gambling, pornography, firearms and other purposes, as notified by AFEX.
- 19.2.4. Client acknowledges that any Order accepted by AFEX will be binding upon and enforceable against Client and does not violate the terms of any other agreement to which Client is bound.

19.3. Client Funds.

- 19.3.1. Client represents and warrants that it is acting as a principal and has legal title to all funds used in connection with the Orders, and that any Order is being undertaken in accordance with applicable law.
- 19.3.2. Client further represents and warrants that each use of the Services by Client is for the sole purpose of hedging or mitigating commercial risk exercised in connection with Client's line of business.

## 20. LEGAL AND REGULATORY COMPLIANCE

20.1. Regulated Entity. Associated Foreign Exchange, Inc. is authorized to operate as a money transmitter in all United States jurisdictions where it conducts business. See [https://www.afex.com/unitedstates/compliance\\_legal.php](https://www.afex.com/unitedstates/compliance_legal.php) for additional information.

20.2. Transaction Processing. Client understands, acknowledges and agrees that all Orders, wherever originated, may be processed by AFEX, an entity of which may be located outside the country of Client. As such, all Orders, wherever originated, will be processed in accordance with the laws and regulations of the jurisdiction where the transaction is being processed, including but not limited to, those laws and regulations relating to anti-money laundering, anti-terrorism financing and foreign asset control.

20.3. Freezing or Blocking Transactions. In certain circumstances, AFEX may be obliged to freeze or block an Order to comply with applicable laws. Freezing or blocking can arise as a result of the account monitoring that AFEX conducts as required by relevant laws or where the name of a sender or beneficiary of an Order matches a name on a relevant government list of prohibited persons or where the Order is being sent to a country that has been subjected to relevant government asset control or sanctions. If this occurs, AFEX and its representatives are not liable to Client for any resulting Losses whatsoever and Client agrees to indemnify AFEX and its representatives to the extent that AFEX and its representatives incur any Losses in connection with the freezing or blocking of Client's account.

20.4. Refusal or Delay of Services. AFEX may refuse or delay the provision of Services if AFEX reasonably determines that doing so is necessary to avoid or mitigate Losses to AFEX; to comply with AFEX policies; to adhere to laws or regulations; if an Order is not or does not appear to be related to Client's line of business, or to reduce risk to AFEX. This includes, but is not limited to, events where AFEX reasonably suspects that the Service is being used or accessed to perpetrate financial fraud or exploitation, even if Client or User has authorized the Service.

20.5. Disclosure. Client understands that AFEX takes measures to ensure that it is not participating or assisting in money laundering or terrorist financing. Client agrees that AFEX, in its sole discretion, may disclose any transaction-related information including but not limited to confidential information of Client or information about a Beneficiary in order to satisfy AFEX's legal obligations under applicable law, including, but not limited to, anti-money laundering, trade and economic sanctions laws and/or regulations, or as may otherwise be required by law or court order. Furthermore, such disclosure may be made to any governmental agency, body or department that exercises regulatory or supervisory authority with respect to AFEX's operations, where such disclosure is made to satisfy governmental audit or examination requirements or as part of information required to be submitted to such governmental entities in the ordinary course of business.

20.6. Additional Information. Upon request, Client agrees to provide any additional information that AFEX may need, including with respect to Client, third party payers or payees, authorized representatives, beneficial owners, employees and directors, to satisfy its ongoing legal and regulatory obligations. Failure or delay in providing additional information

may result in a delay or failure to provide Services. In addition, Client authorizes AFEX to make any inquiries it may deem necessary or appropriate in accordance with applicable law, including, without limitation, inquiries into Client's business profile, solvency or credit history, to assess Client's suitability for a business relationship with AFEX as well as ongoing maintenance of that relationship. Such information may extend to Client's authorized representatives and directors.

20.7. Credit Report. Client authorizes and instructs, in accordance with the Fair Credit Reporting Act, AFEX to obtain a business credit report from a credit bureau of AFEX's choice to ensure that Client is able to meet its obligations to AFEX. Client further authorizes AFEX to obtain a business credit report from a credit bureau of AFEX's choice at any time AFEX reasonably believes there is an increased level of risk associated with the Client's ability to meet its obligations to AFEX.

## 21. USE OF INFORMATION, PRIVACY AND DISCLOSURE

21.1. Personal Information.

21.1.1. AFEX shall collect, use and disclose personal information received from Client in accordance with applicable laws. AFEX's complete Privacy Policy is available on its website at [https://www.afex.com/unitedstates/privacy\\_policy.php](https://www.afex.com/unitedstates/privacy_policy.php).

21.1.2. Client shall indemnify AFEX and its representatives and hold AFEX and its representatives harmless from and against any and all Losses resulting from AFEX's non-compliance with applicable privacy laws which are a direct consequence of the actions or omissions of Client.

21.2. New Products and Services. Unless Client has indicated otherwise and in accordance with applicable laws, AFEX may contact Client, by telephone, mail, or other means, with information about the products and services available which AFEX believes may be of interest to Client.

## 22. LIMITATION OF LIABILITY; INDEMNITY

22.1. LIMITATION OF LIABILITY. UNDER NO CIRCUMSTANCES SHALL AFEX AND ITS REPRESENTATIVES BE LIABLE TO CLIENT OR TO ANY OTHER PARTY FOR LOST REVENUE, PROFITS OR FOR ANY OTHER SPECIAL, INCIDENTAL, PUNITIVE, EXEMPLARY OR CONSEQUENTIAL DAMAGES, EVEN IF AFEX OR ITS REPRESENTATIVES HAVE BEEN INFORMED OF SUCH POTENTIAL LOSS OR DAMAGE AS A RESULT OF OR ARISING OUT OF THE RELATIONSHIP BETWEEN THE PARTIES OR IN ANY WAY CONNECTED TO THIS AGREEMENT. THE PARTIES AGREE THIS LIMITATION REPRESENTS A REASONABLE ALLOCATION OF RISK, WITHOUT WHICH AFEX WOULD NOT HAVE ENTERED INTO THIS AGREEMENT. THE LIMITATIONS OF LIABILITY STATED IN THIS AGREEMENT SHALL HAVE EFFECT TO THE EXTENT PERMITTED BY APPLICABLE LAW.

22.2. AFEX's Liability. AFEX's and its representatives' liability under this Agreement for any breach by it shall be limited to the currency value of the impugned Order as at the Order date only.

22.3. Limited Liability. In the event AFEX or its representatives are found to be liable to Client for the misdirection or misappropriation of funds, their liability shall be limited to the original amount of such funds misdirected or misappropriated. In the event AFEX or its representatives are found to be liable to Client for any other reason in respect of an Order, such liability shall be limited to the market movement in foreign exchange rates for that Order from the Order date.

22.4. Indemnity. Client will indemnify, defend, and hold AFEX and its representatives harmless from and against any and all claims, Losses, damages, judgments, tax assessments, penalties, and interest arising out of any claim, action, audit, investigation, inquiry, or other proceeding instituted

by a person or entity that arises out of or relates to: (a) any actual or alleged breach of Client's representations, warranties, or obligations set forth in this Agreement; (b) Client's wrongful or improper use of the Services; (c) Client's violation of any third-party right, including without limitation any right of privacy, publicity rights or intellectual property rights; (d) Client's violation of any law, rule or regulation of any country; and (e) any other party's use of the Services or access to the Online System through any User's Online System Access Method. **These indemnities will survive the termination of this Agreement.**

## 23. COMMUNICATION AND NOTICES

### 23.1. Communication and Notices.

23.1.1. Client agrees that AFEX may communicate with and give notice to Client in writing, by facsimile and electronically, via electronic mail to User(s) or via Online System. All such communications will be considered to have been provided in accordance with the terms of this Agreement. Client agrees that it is Client's responsibility to access all such communications.

23.1.2. All communications sent by regular mail will be deemed received five (5) clear Business Days after the date of the mailing. All communications sent by personal delivery will be deemed received on the day of actual delivery, if a Business Day, and if not a Business Day, on the next Business Day after the day of actual delivery. Facsimile communications will be deemed to have been received on the day of transmission if a Business Day, and if not a Business Day, on the next Business Day after the day of transmission. All electronic communications will be deemed to be received on the day the electronic communication is sent, if a Business Day, and if not a Business Day, on the next Business Day after the date on which the electronic communication is sent.

23.1.3. Client must inform AFEX immediately in writing of any change of: beneficial ownership, address, delivery information, Client financial institution or designated account(s) or its bank/financial institution from which AFEX has been granted the authority to initiate electronic debits. Any changes directed by a notice will be taken into effect by AFEX within thirty (30) days after AFEX's receipt of such notice.

23.1.4. If AFEX is unable to deliver any communications due to incorrect address or contact information, Client is in breach of this Agreement and AFEX will have no further obligation to seek out correct contact information to continue to attempt to deliver. AFEX is not responsible for Client's failure to receive any communication if sent in accordance with contact information as provided by Client.

23.1.5. If Client uses electronic mail to initiate payment requests or other instructions or otherwise communicate with AFEX, Client agrees to bear the risk that such electronic mail may be corrupted, modified, incomplete, hacked, compromised or be undelivered with or without notice to the sender or receiver. Client agrees to bear the risk of these events and agrees to hold AFEX harmless from acting or failing to act on any and all electronic communications purporting to be sent by Client.

### 23.2. Electronic Communication.

23.2.1. To the extent permitted by law, Client consents to receive all required notices, disclosures, Confirmations, and statements in electronic form. Client's consent will remain in effect until withdrawn. Client may withdraw its consent through the submission of a request to [complaints.us@afex.com](mailto:complaints.us@afex.com). The request to withdraw consent shall include Client's name, designated AFEX account number, and a clear message explicitly stating the

desire to withdraw consent to electronic communication. AFEX reserves the right to terminate this Agreement upon the receipt of a request to withdraw consent to electronic communication.

23.2.2. In order to ensure that AFEX is able to provide all required notices, disclosures, Confirmations, and statements electronically, Client covenants to notify AFEX of any changes to the email address stated on the account application.

## 24. DISPUTE RESOLUTION

24.1. The Parties will use their best efforts to resolve any disputes arising hereunder without formal litigation. If a dispute arises out of, or in connection with, this Agreement or the performance, validity or enforceability of it and the Parties do not resolve some or all of the dispute through normal internal discussions, then the Parties shall follow the procedure set out in this clause:

24.1.1. At first instance, the matter in dispute will be escalated to the most senior officer within each Party; and

24.1.2. At second instance, if the Parties do not resolve some or all of the issues in dispute within thirty (30) calendar days after the first day that the matter has been escalated at first instance, then the Parties agree to attempt to resolve the dispute through mediation, in accordance with the Terms of Mediation set out in this Agreement.

24.2. The Parties agree that the representatives selected to participate at all instances in the dispute resolution process will have the authority required to settle the dispute, whether by virtue of the authority of their office, or by virtue of delegated authority.

24.3. Any discussions between the Parties at the first and second instances shall be regarded as "without prejudice" for the purpose of settlement negotiations and shall be treated as confidential by the Parties and their representatives, unless otherwise required by law. However, evidence that is independently admissible or discoverable shall not be rendered inadmissible or non-discoverable by virtue of its use during the negotiations.

24.4. No Party may commence any court proceedings in relation to any dispute arising out of this Agreement until it has attempted to settle the dispute by mediation and either the mediation has terminated or the other Party has failed to participate in the mediation, provided that the right to issue proceedings is not prejudiced by a delay.

24.5. The Parties agree that Section 24 shall not prevent AFEX from seeking payment for unsettled Orders through the use of a collection agency duly registered in the relevant province or territory. Should recovery not be successful through the collection agency process, the Parties shall subsequently attorn to the process set out in Section 24.

## 25. TERMS OF MEDIATION

### 25.1. Notice.

25.1.1. If a dispute arises and the Parties do not resolve some or all of that dispute through first instance and second instance negotiations, as set out above, then the Parties will attempt to settle the dispute by mediation in accordance with the Centre for Effective Dispute Resolution ("CEDR") Model Mediation Procedure. To initiate the mediation either Party may promptly submit to the other Party a notice of intent to mediate. A copy of the notice should be sent to CEDR.

25.1.2. This notice shall be in writing and shall specify the issues in dispute.

25.1.3. The general notice provisions of this Agreement apply equally to the documents referred to in this Section.

25.2. Selection of Mediator. The mediator can be chosen by joint agreement of the Parties, or if unable to agree within fourteen (14) calendar days of the date of delivery of the notice of intent to mediate,

or if the Parties agree, by the CEDR.

25.3. Schedule. The Parties shall jointly select a date for the mediation that is no later than ninety (90) calendar days from the date of the notice of intent to mediate.

25.4. Location. The mediation shall be held in Los Angeles, California, or such other location as the Parties agree.

25.5. Exchange of information. The Parties agree to an exchange of all information upon which they intend to rely in any oral or written presentation during the mediation. This exchange shall be complete no later than fourteen (14) calendar days prior to the date set for the mediation.

25.6. Costs. The Parties agree that they will each be responsible for their own costs of mediation, including travel. Fees and expenses of the mediator and all administrative costs of the mediation, if any, shall be shared equally by the Parties.

25.7. Confidentiality. Any discussions between the Parties during the mediation shall be regarded as "without prejudice" for the purpose of settlement negotiations and shall be treated as confidential by the Parties and their representatives, unless otherwise required by law. However, evidence that is independently admissible or discoverable shall not be rendered inadmissible or non-discoverable by virtue of its use during the mediation.

25.8. Caucusing. The mediator is free to caucus with the Parties individually, as the mediator sees fit to improve the chances of a mediated settlement. Any confidential information revealed to the mediator by one Party during such caucusing may only be disclosed to the other Party with the former Party's express permission.

25.9. Prohibition against Future Assistance. It is agreed that the mediator will neither represent nor testify on behalf of any of the Parties in any subsequent legal or administrative proceeding between the Parties or where they are opposed in interest. It is further agreed that the personal notes and written opinions of the mediator made in relation to this mediation are confidential and may not be used in any subsequent proceeding between the Parties.

25.10. Termination. The mediation may be terminated by any means described in the CEDR Model Mediation Procedure.

25.11. Mediator's Report. In the event that no agreement is reached, or is reached on some issues only, the mediator shall promptly provide a report to the Parties stating that no agreement was reached on some or all of the outstanding issues.

25.12. Other Proceedings. No Party may commence any court proceedings in relation to any Dispute arising out of this Agreement until it has attempted to settle the Dispute by mediation and either the mediation has terminated or the other Party has failed to participate in the mediation, provided that the right to issue proceedings is not prejudiced by a delay.

## 26. GENERAL TERMS AND CONDITIONS.

26.1. Third Parties. This Agreement is not intended to, and shall not, confer upon anyone, other than the Parties and their lawful successors or assigns, any legal or equitable rights, benefits, claims or remedies of any nature.

26.2. No Waiver. AFEX's failure to exercise any of its rights under this Agreement shall not be deemed a waiver of such rights or remedies at a later time.

26.3. Severability. If any provision of this Agreement shall be held to be unenforceable by a court of competent jurisdiction, the remainder of the provisions shall remain in effect and shall be binding upon the Parties.

26.4. Governing Law; Jurisdiction. This Agreement shall be construed and interpreted in accordance with the laws of the State of California. Each of the Parties shall attorn to the jurisdiction of the Courts within the State of California having jurisdiction over the subject matter of this Agreement. The Parties agree that Los Angeles, California is a convenient forum to bring any action.

26.5. Assignment. Client shall not assign this Agreement nor any rights or obligations hereunder without

AFEX's written consent. If AFEX provides its written consent to any assignment of this Agreement, this Agreement shall be binding upon the successors, heirs, and assigns of Client.

modify this Agreement at any time upon written notice to Client. Any changes, amendments, or modifications so conveyed to Client shall be effective from the date such change, amendment or modification goes into effect, unless otherwise stated.

26.6. Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, representations, understandings, negotiations and discussions between the parties, whether oral or written. The terms of this Agreement may not be changed, modified or supplemented except by an instrument in writing agreed upon by both Parties.

26.7. Changes to Agreement. AFEX reserves the right, in its sole discretion, to change, amend, or otherwise

PART VIII - DECLARATION

I certify I have obtained the consent of the individuals whose personal information is provided on this document, where the information is not otherwise accessible from a public source.

I certify I have the authority to provide the information on this document and to verify its truth and accuracy.

I certify that all statements contained in this Agreement, and any other information contained in documentation submitted in support of this Agreement, are true and correct.

I have read, understood and agree to the terms and conditions.

I have the authority to enter into this Agreement on behalf of the Client and to bind the Client to the terms of this Agreement.

Full Legal Name of Client

Signatory 1

Full Legal Name of Signatory

Job Title

Signature

Date

[Signature box]